# •kiwi**START®** Select

Introducing the key features of our innovative KiwiSaver scheme that is flexible, competitive and can be tailored to your goals.



## Investment Statement





### Investment Statement - 30 June 2011

**Important Information** (The information in this section is required under the Securities Act 1978). Investment decisions are very important. They often have long-term consequences. Read all documents carefully. Ask questions. Seek advice before committing yourself.

### Choosing an investment

When deciding whether to invest, consider carefully the answers to the following questions that can be found on the pages noted below:

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In addition to the information in this document, important information can be found in the current registered prospectus for the investment. You are entitled to a copy of that prospectus on request.

### Engaging an investment adviser

An investment adviser must give you a written statement that contains information about the adviser and his or her ability to give advice.

You are strongly encouraged to read that document and consider the information in it when deciding whether or not to engage an adviser.

Tell the adviser what the purpose of your investment is. This is important because different investments are suitable for different purposes, and carry different levels of risk.

The written statement should contain important information about the adviser, including:

- Relevant experience and qualifications, and whether dispute resolution facilities are available to you; and
- What types of investments the adviser gives advice about; and
- Whether the advice is limited to investments offered by 1 or more particular financial institutions; and

 information that may be relevant to the adviser's character, including certain criminal convictions, bankruptcy, any adverse findings by a court against the adviser in a professional capacity, and whether the adviser has been expelled from, or prohibited from joining, a professional body; and

• any relationships likely to give rise to a conflict of interest. The adviser must also tell you about fees and remuneration before giving you advice about an investment.

The information about fees and remuneration must include:

- The nature and level of the fees you will be charged for receiving the advice; and
- Whether the adviser will or may receive a commission or other benefit from advising you.

An Investment Adviser commits an offence if he or she does not provide you with the information required.

This Investment Statement is prepared in accordance with the requirements of the Securities Act (Multiple Participants Superannuation Schemes) Exemption Notice 1998.

### Who are we?

Craigs Investment Partners Limited is one of New Zealand's largest investment advisory and management firms, offering personalised investment solutions to private, corporate and institutional clients.

We have 17 branches throughout New Zealand, approximately 110 Investment Advisers and over \$5.5 billion in funds under management and administration. We are an accredited NZX Participant and NZX Trading and Advising Firm and therefore our business and advisers operate under the rules of the NZX.

### What do we do?

Our core business and expertise centres on investments. We are focused on helping clients meet their investment goals. Therefore we dedicate resource to market research, and have experienced and knowledgeable individuals who partner with clients in order to develop tailored investment solutions.

### Why do we do this?

We know that in today's crowded financial world it can be very difficult and time consuming for investors to make sound investment decisions.

### at a glance

### Craigs Investment Partners

A Full Service Investment Advisory and Investment Management Firm

Global Research, Local Market Knowledge

Sharebroking and Custodial services

Strength by Ownership

Research-based Investment and Risk Management Strategies

Accredited NZX Participant and NZX Trading and Advising Firm

National Branch Network

That is why Craigs Investment Partners was founded – to provide a specialist investment advisory service designed to make it easier for our private investor clients to create and maintain their wealth.

### How we do this?

Our commitment to sound and effective advice is based on two core beliefs:

- A clear investment philosophy Our advice to clients is guided by our investment philosophy, which combines the best elements of investment theory with the real-life needs and goals of our clients.
- Advice supported by fact-based research

Craigs Investment Partners research team is one of the largest in New Zealand providing extensive coverage on Australasian stocks. Complementing this we have access to global research and have extensive knowledge of the local and overseas markets. We take a disciplined, rigorous approach to research to help you build your investment strategy.

### Who are our clients?

We offer a comprehensive personalised investment advisory service to a wide range of private investor clients, trusts and businesses.

We provide guidance and advice for our clients whether they are already financially successful, well on the way to achieving financial independence or just starting out. We also provide institutional research and investment banking services to wholesale corporate clients.

### What makes us different?

As a company, we are different in two key areas.

### Valued partnerships

As expressed in our company name, we partner with clients. We are focused on building personal relationships, not on selling products. Teamwork and 'advised investing' are central to our service philosophy. Our advisers can work with you in a partnership to plan your financial future the way you want it, providing the right level of tailored advice, research and investment solutions to fit your financial and lifestyle goals. Our track record has been proven through the success of our clients.

### Global-Local service

Our ownership structure and strategic alliance with the Deutsche Bank Group means we offer our clients both international expertise combined with local market knowledge. You benefit from our investment approach, and the resources and strength of our alliance.

We are 17 branches strong, each branch with an advisory team that live and work in their local community. Your success is our success, so we take the performance of your investments personally.

Above all, Craigs Investment Partners is about helping you to plan your financial future the way you want it to be.



### **START**<sup>®</sup>

Craigs Investment Partners' **START**<sup>®</sup> investment solutions combines the best elements of direct investment with long-term contributory investing.

### at a glance

### **START**<sup>®</sup>

### my**START**®

A flexible investment plan offering the choice to create and tailor your own portfolio by self-selecting direct investments or funds.

### share START®

Our share purchase scheme for employees of listed companies.

### superSTART®

Our registered superannuation scheme (non-KiwiSaver) which offers earlier funds access than KiwiSaver.

### kiwiSTART® Select

Our KiwiSaver scheme offering the choice to create and tailor your own portfolio by self-selecting direct investments or funds.

### kiwi**START®** Defined

A registered Portfolio Investment Entity (PIE) KiwiSaver scheme offering all the Government incentives within a tax efficient investment structure.

For further information including Investment Statements for these products call us on 0800 878 278 or visit www.craigsip.com. **START**<sup>®</sup> applies Craigs Investment Partners' investment philosophy with the aim of achieving successful outcomes and providing above-average risk adjusted returns. We offer complete transparency so you know exactly what you have invested in and how much it will cost you.

Our flexible solutions combined with our research team's<sup>1</sup> investment philosophy provide you with a consistent approach to investing.

The key tenets of our investment philosophy are:

### **Minimisation of costs**

Invest directly in cost-efficient investment funds and trusts.

### Focus on quality

A guiding principle is quality. Every security or fund we consider must measure up to our investment criteria.

### **Compounding returns**

Dividends and interest flows are reinvested, with the aim of ensuring you receive the full benefit of compounding returns.

### Buy and monitor approach

Build and preserve your wealth by adopting long-term investment strategies. Aim to keep buy and sell decisions to a minimum as excessive trading raises costs and increases the risk of under-performing versus the market.

None of the Manager, the Promoters, the Sponsor, the Trustee, the Custodian, or any of their respective directors, the Crown, nor any other person, guarantees the performance of the kiwi**START**<sup>®</sup> Select, the Defined Portfolios Unit Trusts or any of the securities held to which this Investment Statement relates nor the payment of any return on kiwi**START**<sup>®</sup> Select, those Defined Portfolios Unit Trusts or securities.

<sup>1</sup> Please see our website **www.craigsip.com** for further details.

### kiwiSTART® Select

### Why choose kiwiSTART® Select?

kiwi**START**<sup>®</sup> Select is one of New Zealand's most innovative KiwiSaver schemes providing you with greater choice and control of your retirement investments.

You can create your own portfolio from our list of over 100 nominated securities. This enables you to self-select your preferred investments and tailor your own KiwiSaver scheme. In addition you can select any of our risk-based Investment Options which correspond to our Defined Portfolios Unit Trusts<sup>1</sup> to provide further diversification to your investment.

Product feature	Benefit to you
Self-selected Portfolio investment option	You have the control and flexibility to select your investments from more than 100 of Craigs Investment Partners nominated Australasian and Global securities.
Defined Portfolio investment option	You can choose from our range of risk-based Investment Options which correspond to our Defined Portfolios Unit Trusts <sup>1</sup> that best suit your needs and risk profile, and leave the management of your KiwiSaver scheme to Craigs Investment Partners Investment Management Limited.
Investment advice	Your Investment Adviser is available to help you tailor your own KiwiSaver scheme to suit your risk profile.
Proven investment philosophy and performance	<ul> <li>The key tenets of our investment philosophy are:</li> <li>Focus on quality</li> <li>Compounding returns</li> <li>Buy and monitor approach</li> <li>Minimisation of costs</li> <li>This ensures a balanced approach is applied to our investment portfolios. Craigs Investment Partners Investment Management Limited, backed by our research team<sup>1</sup>, actively monitors the composition of the Defined Portfolios Unit Trusts with the aim of achieving above-average risk adjusted returns.</li> </ul>
KiwiSaver tax advantages	Employer Contributions of up to 2% <sup>2</sup> of your gross salary or wages are exempt from tax until 31 March 2012 when these employer contributions will be subject to ESCT at the appropriate rate. Therefore, you receive the full or gross benefit of your employer's contribution to your KiwiSaver scheme to the extent that the contribution is exempt from ESCT (until 31 March 2012).
Control of your investments	You can change your chosen Investment Options and the composition of your portfolios at any time.
Transparency of investments	You are able to view the securities or funds you are invested in.

<sup>1</sup> Please see our website **www.craigsip.com** for further details.

<sup>2</sup> ESCT - Employer Superannuation Contribution Tax. Please refer to page 12 for further details.



### What sort of investment is this?

The investment offered under this Investment Statement is membership in the Craigs Investment Partners kiwi**START®** Select KiwiSaver scheme ('the Scheme' or 'kiwi**START®** Select') a registered KiwiSaver scheme designed for long-term savings.

This Investment Statement is for:

- Individual members who select Craigs Investment Partners as their chosen provider, who can apply to join the Scheme by filling in the application form at the back of this Investment Statement;
- Employees of employers who have selected the Scheme as their chosen scheme (and such employees have been allocated to the Scheme pursuant to the KiwiSaver Act 2006); and
- Employees of employers who have set up a workplace plan within the Scheme ('Participating Employers') and have entered into a participation agreement with the Trustee of the Scheme. This participation agreement will set out any specific provisions of kiwi**START**<sup>®</sup> Select that are applicable to you.

These provisions are set out in the Employer Supplement, where applicable, to the Investment Statement. The Employer Supplement will include details of any eligibility criteria that you must meet and the date of the participation agreement and any amendments to it. It is a condition of offering you membership of kiwi**START®** Select that your employer's participation agreement has been registered by, or filed with, the Registrar of Companies and is available for public inspection.

If you are an employee member – a member of kiwi**START®** Select via your employer's workplace plan – you must ensure you read this Investment Statement and the Employer Supplement prior to investing.

Your contributions are credited to a Member KiwiSaver Account in your name, which then invests in a predefined mix of investments through the Craigs Investment Partners Investment Management Limited Defined Portfolios

# Key Government incentives of KiwiSaver:

\$1,000 savings kick-start in your first year

The Government may\* contribute up to \$10 per week (\$521.43 per year) at the rate of 50 cents per dollar of qualifying member contributions. These are known as member tax credits (MTC)

\*Certain criteria apply; not all members will qualify.

Unit Trusts (the 'Defined Portfolios Unit Trust') or a selection of investments chosen by you from the schedule of nominated investments.

The Government will make certain contributions to a KiwiSaver scheme of which you are a member. The current Government contributions are:

- A one-off kick-start \$1,000 contribution (that will be credited to your Member KiwiSaver Account if this is the first KiwiSaver scheme of which you are a member).
- Most members of kiwiSTART® Select will be eligible for a tax credit of up to \$10 per week (\$521.43 per annum) that will be credited to your Member KiwiSaver Account. The amount of the member tax credit will be 50 cents for each dollar contributed by the member up to a maximum of \$521.43 each year. Members earning under \$52,000 per year who contribute at 2% will not contribute enough to qualify for the maximum member tax credit. However, you are able to voluntarily top-up your contributions to \$1,042.86 each year in order to receive the maximum tax credit of \$521.43.

Your contribution allocation in your portfolios will be used to determine the allocation of the Government contributions.

Members of a KiwiSaver scheme, who qualify, are also eligible to receive a first home deposit subsidy of up to \$5,000.

Further details on this subsidy are located under the heading "Withdrawal for purchase of first home".

Certain criteria apply to these Government benefits. Not all members will qualify for all benefits.

kiwi**START**<sup>®</sup> Select may be comprised of a Defined Portfolio Investment Option and/or a Self-selected Portfolio. The Defined Portfolios Investment Options include a range of investment options from lower risk funds weighted to income assets to higher risk funds weighted to growth oriented assets, including a socially responsible investment fund. The Defined Portfolio Investment Options are as follows:

- Fixed Interest Fund;
- Conservative Fund;
- Balanced Fund;
- Balanced SRI Fund;
- Growth Fund;
- Equity Fund;
- New Zealand Equity Fund; and
- Australian Equity Fund.

The Defined Portfolios Unit Trusts are described in more detail in the Investment Options brochure which accompanies this Investment Statement. The Investment Options currently invest through the Defined Portfolios Unit Trust which has been developed and is monitored by Craigs Investment Partners Investment Management Limited, a wholly owned subsidiary of Craigs Investment Partners Limited.

An investor may select their preferred investments from a list of nominated securities including: Defined Portfolio Funds, Global and Australian Equities, Investment Trusts, Managed Funds, Index Funds, Listed Property Trusts and Cash. As at the date of this Investment Statement, the list of nominated securities excludes New Zealand and Australian listed equities due to possible taxation implications. From time to time the Craigs Investment Partners Investment Committee reviews and recommends any additions or deletions to or from the list of nominated securities.

### Who is involved in providing it for me?

The name of the Scheme is the Craigs Investment Partners kiwi**START®** Select scheme ('kiwi**START®**Select' or 'the Scheme').

kiwi**START**<sup>®</sup> Select was established by a Trust Deed dated 18 December 2006, as amended by deeds dated 27 June 2007, 31 August 2009, 1 April 2011, 20 April 2011 and 30 June 2011 (the 'Trust Deed') entered into between the Trustee and Craigs Investment Partners Limited as Sponsor of kiwi**START**<sup>®</sup> Select (the 'Sponsor'). The Scheme commenced business on 5 October 2007 (the date of the first investments).

kiwi**START**<sup>®</sup> Select is established under the same Trust Deed as the Craigs Investment Partners Superannuation scheme, registered under the Superannuation Schemes Act 1989. Although the Scheme and that superannuation scheme are established under the same Trust Deed and have the same Trustee, they are governed as two separate schemes. Members in the Scheme have no interest in that superannuation scheme and vice versa. The Sponsor has certain rights and obligations in respect of kiwi**START**<sup>®</sup> Select as set out in the Trust Deed.

kiwi**START**<sup>®</sup> Select is a defined contribution multiple - employer KiwiSaver scheme, registered under the KiwiSaver Act 2006, as amended (the 'KiwiSaver Act'). This means the benefits you get from kiwi**START**<sup>®</sup> Select are based on your contributions, your employer's contributions, and the performance of the investments made with these contributions.

### The Trustee

The New Zealand Guardian Trust Company Limited (the 'Trustee') is the trustee under the Trust Deed. The Trustee has agreed to act as trustee for the benefit of members of kiwi**START**<sup>®</sup> Select on the terms and conditions and with the powers and authorities contained in the Trust Deed.

The Trustee's ultimate holding company, as at the date of this Investment Statement, is The Trust Company Limited, an Australian trustee company listed on the Australian Securities Exchange.

The Trustee's address is:

The New Zealand Guardian Trust Company Limited PO Box 1934 Vero Centre, Level 7 48 Shortland Street Auckland 1140 Telephone: (09) 377 7300

### The Manager

The Trustee has appointed Craigs Investment Partners Superannuation Management Limited as the administration and investment manager of kiwi**START**<sup>®</sup> Select (the 'Manager') under a Management Agreement dated 13 July 2007.

The Manager's address is:

Craigs Investment Partners Superannuation Management Limited PO Box 13155 158 Cameron Road Tauranga 3141 Telephone: (07) 577 6049 Freephone: 0800 272 442

### **The Promoters**

Craigs Investment Partners Limited and each of its directors, namely: Frank Maurice Aldridge, Michael John Caird, Neil John Craig, Thomas Peter Davies, David Edward James Gibson, Scott Melrose Mailer, Patrick William O'Rourke, Scott Redvers Perkins, Michael Hugh Richardson, Nigel Kingsley Scott, Brett Hiirini Shepherd and William Turnbull Stevens are promoters of kiwi**START®** Select (the 'Promoters'). The Promoters can be contacted at the address of the Manager detailed above.

The directors of Craigs Investment Partners Limited may change from time to time.

In August 2010 Craigs Investment Partners Limited and the Deutsche Bank Group formed a strategic alliance whereby Deutsche New Zealand Limited acquired a 49.9% equity interest in Craigs Investment Partners Limited.

Your Participating Employer and its directors may be promoters of kiwi**START**<sup>®</sup> Select. If they are promoters, their details can be found in the applicable Employer Supplement to the Investment Statement.

### The Custodian

Custodial Services Limited, a 100% subsidiary of Craigs Investment Partners Limited, is the Custodian of kiwi**START**<sup>®</sup> Select.

The Custodian can be contacted at:

Custodial Services Limited PO Box 13155, 158 Cameron Road Tauranga 3141



### **Guarantee of securities**

None of the Manager, the Promoters, the Sponsor, the Trustee, the Custodian or any of their respective directors, the Crown, nor any other person, guarantees the securities to which this Investment Statement relates nor the payment of any return on those securities.

### **Responsible investment**

Responsible investment, including environmental, social, and governance considerations, is taken into account in the investment policies and procedures of the Scheme as at the date of this Investment Statement. You can obtain an explanation of the extent to which responsible investment is taken into account in those policies and procedures:

- On the issuer's website at www.nzgt.co.nz, which is publicly accessible at all reasonable times; and
- From the issuer, free of charge, upon request.

The issuer of the Scheme is the Trustee. You can also obtain an explanation of the extent to which responsible investment is taken into account in the policies and procedures of the Scheme on the Manager's website at www.craigsip.com and from the Manager, free of charge, upon request.

Responsible investment is taken into account in the investment policies and procedures of the Scheme in respect of the Balanced SRI (Socially Responsible Investment) Fund, a Defined Portfolios Unit Trust, to the extent set out in the policies and procedures described above. The Balanced SRI Fund invests in companies that the Manager of the Defined Portfolios Unit Trusts, Craigs Investment Partners Investment Management Limited (the Defined Portfolio Unit Trust Manager) believes make a positive social or environmental contribution, or that are endeavouring to operate in an environmentally and socially sustainable way, whilst still applying the Defined Portfolio Unit Trust Manager's traditional portfolio investment criteria. The Defined Portfolio Unit Trust Manager uses both positive and negative screening in selecting investments for the Balanced SRI Fund. At the date of this Investment Statement, the Defined Portfolio Unit Trust Manager does not actively screen for investments for the Balanced SRI Fund that have positive or negative governance practices. However, this consideration is taken into account in the overall assessment of the financial viability of an investment.

As at the date of this Investment Statement, responsible investment considerations, including environmental, social and governance considerations are not taken into account for the investment policies and procedures for the remaining Defined Portfolios Unit Trusts, being the Fixed Interest Fund, the Conservative Fund, the Balanced Fund, the Growth Fund, the Equity Fund, the New Zealand Equity Fund, the Australian Equity Fund or the Selfselected Portfolio investment options.

### How much do I pay?

The amount that you must contribute to the Scheme will depend on whether contributions are deducted from your salary or wages by your employer.

If your employer deducts contributions from your salary or wages (as defined under the KiwiSaver Act) and pays those contributions to the Scheme via the Inland Revenue Department (the 'IRD'), the contributions that your employer is required to deduct (unless you opt out or take a contributions holiday) must be 2%, 4% or 8% (as nominated by you) of your gross salary or wages that you earn at that job. If you do not elect a contribution rate the default contribution rate is 2% if you are a new member. If you are an existing member you can elect to change your contribution rate. The Government has announced a proposal in the 2011 Budget that the minimum employee contribution rate will rise from 2% to 3% with effect from 1 April 2013. This will also be the new default contribution rate.

If you are considering contributing over 2% of your gross pay we recommend discussing this with your Investment Adviser.

To change the rate at which you contribute you must give notice to your employer. The contributions are deducted from your after-tax pay.

These contributions are required to be deducted by your employer from each payment of your salary or wages and paid to the Scheme via the IRD.

# Subject to certain exceptions in the KiwiSaver Act, if:

- You are aged 18 or over;
- Are not yet eligible to receive a retirement benefit;
- Are contributing at the required contribution rate; and
- Are not a defined benefit scheme member (as defined in the KiwiSaver Act),

your employer will be required to make a fully vested employer contribution to the Scheme of 2% of your gross salary or wages. This may change in the future. The Government has announced

How much do I pay if			
I'm working:	Your choice of 2%, 4% or 8% of your gross pay*		
	Active KiwiSaver members are also entitled to compulsory employer contributions of 2% of your gross salary or wages*		
I'm self employed or a non worker:	You will need to contribute at least \$100 per month as a regular contribution OR		
	At least \$1000 per year as a lump sum payment		

\*Refer to the Budget proposals described in this section in relation to the 2% contribution rates.

a proposal in the 2011 Budget that the compulsory minimum employer contribution rate will increase from 2% to 3% of the employee's gross salary or wages with effect from 1 April 2013.

The Budget proposals described in this section above are proposals only at the date of this Investment Statement.

If you are an employee of a Participating Employer, the rate of your employer's contributions (subject to legislation) and the terms applicable to those contributions will be detailed in the Employer Supplement to this Investment Statement.

If you were a member of or joined a superannuation scheme offered by your employer prior to 1 April 2008, that was registered before 17 May 2007 and expires after 1 April 2008 (or could join such a scheme under a collective agreement that was in force before 17 May 2007 and expires after 1 April 2008), any contributions required by your employer to that scheme may be made instead of the compulsory employer contributions otherwise required for the Scheme to the extent they vest by the end of the first 5 years of your membership.

Employer contributions or credits to existing registered superannuation schemes in respect of an employee will also count towards compulsory employer contributions in certain other limited circumstances prescribed in the KiwiSaver Act. Neither you nor your employer are required to make these contributions if you have been granted a contributions holiday by the Commissioner of Inland Revenue. For information on applying for a contributions holiday please refer to the section on contributions under the heading "Can the investment be altered?".

If you would like to make contributions directly to the Scheme, you can make lump sum or regular contributions as described below. These contributions will be credited to your Member KiwiSaver Account. Any contributions made on your behalf by your employer will be credited to a Member Employer Will be credited to a Member Employer KiwiSaver Account in your name (but contributions that have vested in you, such as any compulsory employer contributions, will be passed to your Member KiwiSaver Account).

If kiwi**START**<sup>®</sup> Select is the first KiwiSaver scheme you join then contributions received by the IRD during the three months from your first contribution will be accumulated in an interest bearing account. These will be passed to kiwi**START**<sup>®</sup> Select either as soon as practicable after the end of that three month period or when the amount reaches a minimum level agreed between kiwi**START**<sup>®</sup> Select and the IRD.

For the purpose of this Investment Statement, reference to your kiwi**START®** Select Accounts means your Member KiwiSaver Account and Member Employer KiwiSaver Account.



### Lump Sum Contributions

You and other persons may contribute additional lump sums at any time on your behalf, provided such contributions are at least \$1,000 and are made in New Zealand dollars. These lump sums contributed will not give rise to any additional contribution entitlements from your employer. However, if your employer wishes to contribute additional amounts on your behalf any additional contributions must be paid through the IRD.

All payments, other than by payroll deduction, must be made payable to 'NZGT Trustee for Craigs Investment Partners kiwi**START®** Select scheme' and forwarded to the Manager:

### kiwi**START**®

c/- Craigs Investment Partners Limited Freepost 366 158 Cameron Road PO Box 13155 Tauranga 3141

Payment by cheque must be accompanied by your IRD number. If any payments are not accompanied by your IRD number the Manager may not be able to process the payment and credit your Member KiwiSaver Account.

### **Regular Contributions**

Regular contributions to the Scheme can also be paid by completing the direct debit form at the back of this Investment Statement and returning it to the address shown on the form. The minimum amount required for regular contribution is \$100 per month.

There is no maximum amount that may be contributed to kiwi**START®** Select.

Individual members who are not subject to having deductions of contributions made by their employers can increase or decrease their contributions at any time and suspend or recommence those contributions at any time on giving notice to the Trustee and the Manager, subject to any minimum contribution requirements in place for the Scheme from time to time.

#### **Investment directions**

Where you are automatically enrolled in the Scheme (as a result of the Scheme being your employer's chosen scheme), but you have not made an investment direction for the investment of your contributions, the contributions received by the Scheme on your behalf from the IRD will be held in the Craigs Investment Partners Investment Management Limited Defined Portfolios Conservative Fund in your name in the Scheme, until you have provided such a direction to the Manager.

If you are an individual investor and you have not provided an investment direction for the investment of your contributions, your application (and any direct debit authority or cheque accompanying that application) will not be processed until you have provided an investment direction to the Manager.

If you are an employee of a Participating Employer, where you have not provided the Manager with an investment direction, your application to join kiwi**START**<sup>®</sup> Select will be processed by the Manager on the basis that your contributions will be invested in the default investment portfolio selected by your employer (if a default investment portfolio is detailed in the Employer Supplement).

### Your Investment Options

### Self-selected Portfolio

Create your own portfolio from our nominated list of securities with the help of a Craigs Investments Partners Adviser

### **Defined Portfolio**

Select one, or a combination of, our risk-based Investment Options

### Self-selected Portfolio + Defined Portfolio

Select any combination of both portfolio options

Full details of your Investment Options are detailed in the kiwi**START®** Select Investment Options brochure

### What are the charges?

### The fees that you pay are set out below.

If you are an employee of a Participating Employer, lesser fees may apply. These fees will be detailed in the Employer Supplement to the Investment Statement.

Unless stated in the Employer Supplement (if applicable) the fees and expenses are as follows:

### Administration fees

The Manager is entitled to deduct an administration fee. This fee is paid to the Manager to administer the Scheme i.e. maintain membership records, calculate and pay benefits and prepare the annual accounts. An administration fee of up to \$60 per annum will be deducted from your Member KiwiSaver Account.

### **Custodial services fee**

The custodial service fee covers the cost of maintaining your kiwiSTART® Select Accounts, processing contributions and withdrawals, receiving and actioning correspondence and preparing account statements. This fee includes the Trustee's fee, the Manager's fee and the Custodian's fee. This fee is paid to the Manager, who pays a portion of it on to the Trustee and Custodian.

The level of the custodial service fee will vary according to your portfolio selection, and is charged per annum to the value of your kiwiSTART® Select Accounts, and is deducted from your kiwiSTART® Select Accounts. The fees are:

- 0.75% p.a. Fixed Interest Fund or Conservative Fund;
- 1.00% p.a. Balanced Fund;
- 1.25% p.a. Balanced SRI Fund, Growth Fund, Equity Fund, New Zealand Equity Fund, Australian Equity Fund or Self-selected Portfolio Investment Option.

Where you select a Defined Portfolio Investment Option within the Scheme, this is currently invested in the Defined Portfolios Unit Trusts which are managed by Craigs Investment Partners Investment Management Limited (CIPIML) and which have the Trustee as their trustee.

Charges – Summary	
Administration fee:	\$60 per annum
Custodial service fee:	0.75% p.a. for Fixed Interest Fund or Conservative Fund 1.00% p.a. for Balanced Fund 1.25% p.a. for Balanced SRI Fund, Growth Fund, Equity Fund, New Zealand Equity Fund, Australian Equity Fund or Self-selected Portfolio
Brokerage	1.25% on individual securities bought or sold in a Self- selected Portfolio

Where the Scheme invests in a unit trust which is managed by CIPIML and which has the Trustee as the trustee (as is the case with the Defined Portfolios Unit Trust), the Custodial service fee is not deducted from your kiwiSTART® Select Accounts in relation to those investments. Instead, the Scheme will be charged a management fee within the unit trust for management and trustee services which will have a corresponding effect on the value of the relevant investments in your kiwiSTART® Select Accounts.

Where a fee is charged within the Defined Portfolios Unit Trust, the applicable fees are:

- 0.75% p.a. Fixed Interest Fund or Conservative Fund:
- 1.00% p.a. Balanced Fund;
- 1.25% p.a. Balanced SRI Fund, Growth Fund, Equity Fund, New Zealand Equity Fund or Australian Equity Fund,

in each case based on the value of each fund within the Scheme, with a corresponding effect on the value of those investments in your kiwiSTART® Select Accounts. Where, with the approval of the Manager, you choose a selection of funds, the management fee will be charged within the Defined Portfolios Unit Trust, pro-rated to the amounts invested in each fund.

The arrangements described above apply in respect of the Defined Portfolios only. Where you have a Selfselected Portfolio, the custodial service fee of 1.25% per annum will be charged to the value of your portfolio within the Scheme, not including any part of your portfolio that is invested in a Defined Portfolios Unit Trust, which is charged at the applicable fees set out above.

### Switching fee

A fee may be charged by the Manager where you switch investments or amend your investment direction more than once during a Scheme year (1 April - 31 March). As at the date of this Investment Statement no fee is charged.

### Fee Maximum

The above fees may vary, however the maximum custodial service fee that may be charged is 3% per annum of the net asset value of kiwiSTART® Select. The KiwiSaver Act requires certain fees charged by KiwiSaver schemes to be not unreasonable. You may, within one year of the date a fee is imposed, apply to the court to have the fee annulled or reduced on the basis that it is unreasonable.

### **Expenses**

In addition, the Trustee may be paid or reimbursed for all costs. These include brokerage and related fees and other charges and expenses properly incurred in the administration and management of the Scheme. Such expenses will be deducted from your kiwi**START®** Select Accounts. By joining the Scheme you accept and authorise these types of deductions. There is no limit to the level of such reimbursement. In addition, brokerage of 1.25% is charged on individual securities bought or sold in a Self-selected Portfolio.

### GST

GST (levied at the prevailing rate) will be payable in addition to all fees as applicable.

### Ability to Amend Fees

Subject to the KiwiSaver Act and the terms of the Trust Deed, the Trustee reserves the right to change fees listed in this section and to charge other types of fees upon giving notice to members.



### What returns will I get?

Returns from the Scheme are paid to you in the form of permitted withdrawals.

As the Scheme has been set up under the KiwiSaver Act to help you to save for your retirement you cannot withdraw funds from your kiwi**START®** Select Accounts until you become eligible to make a withdrawal.

### Key factors determining returns

- The value of your kiwiSTART<sup>®</sup> Select Accounts as at the date a permitted withdrawal is paid;
- How much of your Member Employer KiwiSaver Account is vested in you (if applicable);
- Fees;
- Tax.

The value of your kiwiSTART® Select Accounts will depend on the contributions made, fees charged and returns achieved on the investment portfolios you have chosen, the adjustments made to reflect the tax paid on your kiwiSTART® Select Accounts, and the amount of the annual Government incentives paid to your kiwi**START®** Select Accounts. Returns for each relevant portfolio are reflected in the value of your kiwi**START®** Select Accounts, which will fluctuate with changes in the value of the investment markets. Because investments move in line with market values, at any time the value of your kiwiSTART® Select Accounts may decline or increase. The value of your kiwiSTART® Select Accounts will be affected by:

- Changes in the investment markets;
- Movements in interest rates and currency exchange rates; and
- Political and other economic events.

As payment of your withdrawal benefits depends on when you become eligible to receive a benefit, the date on which, and the frequency with which, returns will be paid and the amount of your returns is unknown at the date of this Investment Statement. No amount of return is promised or guaranteed.

### The Value of Your kiwiSTART® Select Accounts will Depend on:

### Contributions made

Fees charged

Returns achieved on the portfolios you have chosen

The adjustments made to reflect the tax paid on your kiwi**START®** Select Accounts

The amount of the annual Government incentives paid to your kiwi**START**® Select Accounts

### Withdrawals from the Scheme

As the Scheme has been set up under the KiwiSaver Act to help you to save for your retirement you cannot withdraw funds from the Scheme until you become eligible to make a withdrawal.

It is possible that under the KiwiSaver Act or under the terms of the Trust Deed, the Trustee may require certain information from you in order to ensure that you are eligible to make the withdrawal.

The Trustee is authorised to withhold and pay any tax payable in respect to any withdrawal that you make. The withdrawals you are entitled to under the KiwiSaver Act, at the date of this Investment Statement, are as follows:

### End Payment Date Withdrawal

When you reach the age of entitlement to New Zealand Superannuation, which is 65 at the date of this Investment Statement, or have been a member of a KiwiSaver scheme, or complying superannuation fund for five years, whichever is the later, you are entitled to receive the full value of your kiwi**START**<sup>®</sup> Select Accounts (including the Government \$1,000 kick-start and member tax credits). A complying superannuation fund is a scheme registered as such with the Financial Markets Authority. It must be locked-in like a KiwiSaver scheme.

You may choose to leave some or all of the balance of your interest in the Scheme after you become eligible to withdraw from the Scheme.

### Payment on Death

If you die while you are a member of the Scheme before obtaining a benefit, your estate will be entitled to the full value of your kiwi**START®** Select Accounts. This benefit will be paid to your personal representative upon request, or, if the requirements of section 65 of the Administration Act 1969 are met, to the relevant person any sum authorised by that section, subject to that Act.

### Significant Financial Hardship

You may withdraw an amount up to the value of your kiwi**START**® Select Accounts, excluding the Government \$1,000 kick-start and member tax credits, but disregarding any positive or negative returns on the Government \$1,000 kick-start or member tax credits, on the grounds of significant financial hardship as determined by the Trustee in accordance with the KiwiSaver Act. The Trustee may limit the amount of withdrawals and must be reasonably satisfied that alternative sources of funding have been explored and exhausted.

Under the KiwiSaver Act, significant financial hardship includes financial difficulties that arise because:

- You are unable to meet minimum living expenses; or
- You are unable to meet mortgage repayments on your principal family residence resulting in the mortgagee seeking to enforce the mortgage on the residence; or
- Of the cost of modifying a residence to meet your, or a dependant's, special needs; or
- Of the cost of your, or a dependant's, medical treatment for an illness or injury; or

- Of the cost of your, or a dependant's palliative care; or
- Of the cost of a funeral for a dependant; or
- You are suffering from a serious illness.

Withdrawal in Cases of Serious Illness You are entitled to receive up to the value of your kiwiSTART® Select Accounts (including the Government \$1,000 kick-start and any member tax credits) in the following circumstances:

- You have a serious illness that results in you being totally and permanently unable to engage in work for which you are suited by reason of experience, education, training or any combination of those things; or
- You have a serious illness that poses a serious and imminent risk of death.

# Withdrawal for Purchase of First Home

You may make a withdrawal of an amount no greater than the value of your kiwi**START**® Select Accounts excluding the Government \$1,000 kick-start and member tax credits, but disregarding any positive or negative returns on the Government \$1,000 kick-start or member tax credits, for the purpose of purchasing a first home where you comply with the requirements in the KiwiSaver Act.

Under the KiwiSaver Act you are eligible to make a withdrawal for the purpose of purchasing a first home where you have not previously made such a withdrawal from any KiwiSaver scheme and you satisfy one of the following two criteria:

- At least three years have passed since the IRD first received contributions for credit to a KiwiSaver scheme of which you are or were a member; or
- Where no such contributions have been paid via the IRD, you have been a member of a KiwiSaver scheme for a period of three years or more.

The following criteria also apply:

- The land is, or is intended to be, your principal place of residence and you have not previously held an estate in land; or
- The land is, or is intended to be, your principal place of residence and you are a "qualifying person" under regulations made under the KiwiSaver Act (i.e. a 'second chance' home buyer); or
- The purchase is made in the circumstances prescribed in regulations under the KiwiSaver Act.

### Withdrawal for Purchase of First Home - Summary

You may be eligible after you have been contributing to KiwiSaver for three years

Must be your first home and not an investment property

Your government \$1,000 kick-start and member tax credits cannot be withdrawn to buy your first home

If you make a withdrawal for the purpose of purchasing a first home, the withdrawal will be paid to your solicitor. The Trustee may require from your solicitor, before payment of the withdrawal, a copy of an agreement for the sale and purchase of land showing you as the purchaser; an undertaking that the agreement is unconditional; and an undertaking that the funds from the withdrawal will only be paid to the vendor as part of the purchase price or returned to the Scheme if settlement is not completed.

You may also qualify for an additional benefit being offered by the Government. The Government will provide certain KiwiSaver members with a first-home deposit subsidy to help with the cost of a home loan deposit. This offer may also be available for a subsequent home purchase, if Housing New Zealand determines that you are in the same financial position as would be expected of a first home buyer, and you have never received the deposit subsidy. The first home deposit subsidy is \$1,000 for each year that a member has been making regular contributions to a KiwiSaver scheme or a complying superannuation fund (maximum \$5,000).

You are required to make regular contributions to a KiwiSaver scheme for a minimum period of three years to access this deposit subsidy. The first home deposit subsidy will be restricted by household income and regional house price caps. The Government has announced that for a member of a KiwiSaver scheme to receive the subsidy the member must have a gross household income of less than \$100,000 per year (for one or two people), or less than \$140,000 per year (for more than two people). The member must also be purchasing a house priced in the lower quartile, which currently is less than \$400,000 for areas such as Wellington City, Auckland City, and Queenstown Lakes District, and less than \$300,000 for the rest of New Zealand. These house price caps may change. For up to date information relating to the first home deposit subsidy and house price caps, visit the Government's website www.kiwisaver.govt.nz. or visit www.hnzc.co.nz. Housing New Zealand will administer the first home deposit subsidy regime.

If you are an employee of a Participating Employer, any restrictions on the withdrawal of the amount in your Member Employer KiwiSaver Account (for example, if a vesting scale applies in respect of some of your employer contributions) will be detailed in the Employer Supplement to the Investment Statement.



### Withdrawal or Transfer to Foreign Scheme in Cases of Permanent Emigration

If you emigrate permanently from New Zealand you may, on application to the Trustee, and subject to compliance with the requirements of the KiwiSaver Act, withdraw an amount equal to the value of vour kiwiSTART<sup>®</sup> Select Accounts (excluding member tax credits, but disregarding any positive or negative returns on the member tax credits), no earlier than one year after your emigration. Alternatively, you may, on application to the Trustee, at any time after your permanent emigration from New Zealand, and subject to compliance with the requirements of the KiwiSaver Act, have the Trustee transfer an amount equal to the value of your kiwi**START®** Select Accounts (excluding member tax credits, but disregarding any positive or negative returns on the member tax credits) to a foreign superannuation scheme authorised for that purpose under regulations made under the KiwiSaver Act.

If you permanently emigrate and withdraw your benefit or transfer it to a foreign superannuation scheme, any member tax credits (disregarding any positive or negative returns on those credits) paid into your kiwi**START**<sup>®</sup> Select Accounts since joining, equal to the member tax credit paid for you (or, if it is a lesser amount, the amount of your kiwi**START**<sup>®</sup> Select Accounts), will be returned to the Government.

# Release of Funds Required Under other Enactments

In accordance with the KiwiSaver Act the Trustee must comply with any enactment requiring the release of funds from the Scheme, including a requirement to release funds by order of any Court under any enactment (including the Property (Relationships) Act 1976).

### Method of Payment of Withdrawal

The Trustee must, at your request, pay a permitted withdrawal as a lump sum.

### Additional information

If your employer makes contributions in respect of you which are subject to a vesting scale (i.e. your entitlement to some of those contributions is dependent on the length of your employment), then details about the vesting scale are set out in the Supplement to this Investment Statement.

### Taxation

The information in this section is intended as general guidance only and is based on legislation in effect as at the date of this Investment Statement.

We recommend that you seek professional tax advice regarding your individual circumstances, or to clarify any of the following, prior to investing.

Under current taxation law, the earnings of the Scheme are taxable to the Trustee at 28% and benefits are paid tax-free to members. Therefore you do not have to include income from the Scheme in an income tax return.

The Scheme is not a Portfolio Investment Entity (PIE).

### Employer Superannuation Contribution Tax (ESCT) Exemption Employer contributions to the Scheme of up to 2% of your gross (i.e. before tax) salary or wages should be exempt from ESCT until 31 March 2012, thereafter these employer contributions will be subject to ESCT at the appropriate rate.

Employer contributions that do not fall within this exemption are subject to ESCT at the appropriate rate, except where you have elected to have your employer contribution taxed as salary or wages (in which case PAYE is deducted from the contribution).

### **General comments**

Member contributions are made from tax paid income. The Government will provide a tax credit to match most member contributions up to \$20 per week (\$1,042.86 per annum) until 30 June 2011, thereafter the amount of the member tax credit will be 50 cents per dollar of qualifying member contributions up to \$10 per week (\$521.43 per annum), and this will be credited to your Member KiwiSaver Account. Members earning under \$52,000 who contribute at 2%\* will not contribute enough to qualify for the maximum member tax credit. However you are able to voluntarily topup your contributions to \$1,042.86 each year in order to receive the maximum tax credit. Tax law is complex and changes frequently. Further, contributions are 'locked-in' under the Scheme. Therefore, investors should periodically monitor the tax implications of investing in the Scheme and should not assume that the position will remain the same as when they started investing. The comments under this heading "Taxation" are provided as general background only and are not a comprehensive discussion of all issues. You should seek professional tax advice regarding your individual circumstances prior to investing.

### The person legally liable to pay returns

The Trustee, The New Zealand Guardian Trust Company Limited, is the person legally liable to pay returns from the Scheme to members of the Scheme.

### Guarantee of securities

None of the Manager, the Promoters, the Sponsors, the Trustee, the Custodian, or any of their respective directors, the Crown nor any other person, guarantees the securities to which this Investment Statement relates nor the payment of any other return on those securities.

\*2% is the minimum employee contribution rate at the date of this Investment Statement, but the Government is proposing to increase it to 3% with effect from 1 April 2013 – refer to the Budget proposals described in "How much do I pay?" for more information.

### What are my risks?

It is possible that at any time the balance of your kiwi**START®** Select Accounts will be less than the amount you and your employer (if any) have contributed. This is because all investments carry risk. It is important to note that events affecting the valuation of investments cannot always be foreseen and past performance is no guarantee of future performance. Investment returns will vary from period to period and may be positive or negative.

The scheme invests in unit trusts, New Zealand and international listed and unlisted securities and cash. Through holding these investments the Scheme is exposed directly and indirectly to a variety of risks. These could affect your ability to recover the amount of your contributions or impact on the returns payable from the Scheme as described in this Investment Statement. These risks may result in a member not receiving the returns they expected and they may, in some instances, end up with less than they originally invested.

The principal risks applying to the Scheme that could affect returns (and which are common to most KiwiSaver and superannuation schemes generally) are:

- Investment risk: The risk of negative returns on the Scheme's investments (either generally or in respect of investment portfolios which you select), or that the returns for a particular investment portfolio or the Scheme generally are insufficient to meet the applicable expenses. Investment risk would include the risks associated with currency valuations, interest rate revisions, and specific risks associated with individual securities and investment;
- Liquidity risk: The risk of the Scheme not being able to meet monetary obligations in a timely manner. The risk arises where there is a mismatch between the maturity profile of investments and the amounts required to pay withdrawals

or where there is an investment in an illiquid asset (one where there is no (or limited) secondary market trading activity);

- Regulatory risk: The risk of future changes to tax, KiwiSaver or general superannuation legislation which could affect the operation of the Scheme or your interests in the Scheme, or of the Trust Deed being amended in a manner required or permitted by law that has the effect of reducing the value of your interests in the Scheme;
- Credit risk: The risk of the Scheme becoming insolvent and being placed into receivership, liquidation or statutory management or being otherwise unable to meet its financial obligations. If this occurs, you may not recover the full amount of your interest in the Scheme;
- Currency risk: The risk of foreign currency movements that can have an adverse effect on the New Zealand dollar value of the Scheme;
- Interest rate risk: The risk associated with changes in market interest rates that could have a negative impact, directly or indirectly, on all types of equity and debt securities (including property based securities);
- Administration risk: The risk of a technological or other failure impacting on the Scheme;
- Single trust fund risk: Despite different Investment Options being established within the Scheme, which are designed to enable you to have your savings invested by reference to particular asset classes or mixes of asset classes, the assets of the Scheme comprise a single trust fund. This means that in the unlikely event that the assets attributable to a particular portfolio are insufficient to meet the liabilities attributable to that portfolio, the assets attributable to any other portfolio may be called on to meet

those liabilities on an equitable basis. Only the financial statements of the Scheme will be audited and provided to you.

- Counterparty risk: The risk associated with a third-party defaulting on their obligations to the Scheme (for example a bank) resulting in a loss of value in the Scheme or the inability of the Scheme to complete transactions;
- Market risk: The risk associated with changes in general market conditions that may affect the value of the investments of the Scheme, for example political events, natural disasters, legislative changes and other macro economic events; and
- General business risk: The risk of disruption to the operations of the Scheme through such events as the loss of key personnel, the destruction of the Manager's premises, or the loss of power.

It is reasonably foreseeable that you will receive less than your contributions if any of the above factors apply to you or if you cease to be a member a short time after joining. The value of your kiwi**START**<sup>®</sup> Select Accounts may rise or fall and is not guaranteed.

There is a link between the risks inherent in an investment and the likely returns generated by the investment. Usually the lower the risk assumed the lower the potential return will be and the lower the degree of volatility of returns. Alternatively, the higher the risk, the higher are the potential returns and the greater the volatility.

One way of managing and reducing risk is to invest in a diversified fund, one that invests in a wide range of securities, in a broad range of industry sectors, in a variety of markets.

None of The New Zealand Guardian Trust Company Limited, Craigs Investment Partners Superannuation Management Limited, Craigs Investment Partners Limited, or any of their respective directors, or any other



person can guarantee the performance or returns of the Scheme, or the return of capital.

Except in certain circumstances in relation to tax, you will not be required to pay in respect of the Scheme more money than is disclosed under the headings "How much do I pay?" or "Consequences of Insolvency". The circumstances, in relation to tax, in which you may be required to pay more money in respect of the Scheme, are where the Trustee incurs tax on your behalf and the balance in your Member KiwiSaver Account is not sufficient to cover the tax liability that the Trustee incurred.

The amount payable to members in the event of a windup of the Scheme will depend on the price for which the investments can be sold at that time, and the amount of expenses, taxes and liabilities payable.

### **Consequences of insolvency**

You will have no liability to pay money to any person as a result of the insolvency of kiwi**START**<sup>®</sup> Select.

In the event that kiwi**START**<sup>®</sup> Select becomes insolvent, it will be wound up in accordance with the termination procedures under the Trust Deed. Claims on the assets of kiwi**START**<sup>®</sup> Select that will rank ahead of members in the event of kiwi**START**<sup>®</sup> Select being put into liquidation or being wound up will include the claims of creditors in kiwi**START**<sup>®</sup> Select, any outstanding expenses or liabilities of kiwi**START**<sup>®</sup> Select, any claims preferred at law, tax and the costs of winding up kiwi**START**<sup>®</sup> Select. If there are any benefits payable under the Trust Deed which had become payable prior to the winding up date and remain unpaid as at the winding up date, these will be paid prior to payments to members who had not at that stage become entitled to a benefit.

Members will rank equally and will be paid in accordance with the Trust Deed. If the Scheme winds up and you are not entitled to make a withdrawal in the circumstances outlined above, then the value of your kiwi**START**<sup>®</sup> Select Accounts in the Scheme is required under the KiwiSaver Act to be transferred to another KiwiSaver scheme.

### Can the investment be altered?

You can amend your investment direction for the investment of future contributions and may switch investments.

A fee may be charged by the Manager where you switch investments or amend your investment direction more than once during a Scheme year, as referred to under the heading "What are the charges?". As at the date of this Investment Statement no fee is charged.

Subject to the KiwiSaver Act, the Sponsor, with the consent of the Trustee (not to be unreasonably withheld), may make any modification or addition to the Trust Deed, subject to the restrictions contained in the Trust Deed.

Subject to the KiwiSaver Act and the terms of the Trust Deed, the Trustee reserves the right to change fees listed in this Investment Statement and to charge other types of fees upon giving notice to you.

### Contributions

Individual members who are not subject to having deductions of contributions made by their employers can increase or decrease their contributions at any time and suspend or recommence those contributions at any time on giving notice to the Trustee, and the Manager, subject to any minimum requirements.

Individual members who have their employers deduct contributions from their salary or wages can change their contribution rate to any of 2%, 4% or 8% of gross salary or wages (or any other amount permitted under the KiwiSaver Act) by giving notice to their employer. The Government has announced a proposal in the 2011 Budget that the minimum employee contribution rate will rise from 2% to 3% with effect from 1 April 2013. This is a proposal only at the date of this Investment Statement. Under the KiwiSaver Act, a member who has their employer deduct contributions from their salary or wages may not change his or her contribution rate in relation to that employer at intervals that are less than three months apart unless the employer agrees.

### **Contributions Holiday**

If you have deductions of contributions made from your salary or wages by your employer you may apply to the Commissioner of Inland Revenue for a contributions holiday. You cannot normally apply for a contributions holiday to the Commissioner of Inland Revenue until 12 months have expired since the earlier of:

- The date after the Commissioner of Inland Revenue received the first contribution in respect of you; or
- The date that a KiwiSaver scheme received the first contribution; or
- The date you were first a member of a complying superannuation fund (if applicable).

You may apply for a contributions holiday at any time where you are suffering or likely to suffer financial hardship.

To apply for a contributions holiday where you have contributions deducted from your salary or wages by your employer, you must make an application to the Commissioner of Inland Revenue that sets out the following:

- Your name and address;
- Your tax file number (IRD number);
- The name and address of your employers to whom you intend that the contributions holiday will apply;
- The period of time for which the holiday is required (this must be for a minimum period of three months and a maximum period of five years, subject to renewal);
- Details of financial hardship if the application is being made on this ground; and
- Any other information that the Commissioner of Inland Revenue requires.

The Commissioner of Inland Revenue is required to grant you a contributions holiday if the criteria above are complied with. The Commissioner will give notice to you and each of your employers to whom the contributions holiday will apply and will also give notice to the Manager.

You may revoke or reinstate a contributions holiday by giving notice to your employer or employers. However, you may not revoke or reinstate a contributions holiday at intervals of less than three months apart unless your employer agrees otherwise.

If you are on a contributions holiday, you will not receive tax credits (unless you choose to make contributions of up to \$1,042.86).

# Contributions Holiday – Summary

After being a KiwiSaver Member for 12 months, you can choose to take a break – called a contributions holiday

This can last between three months and five years

You can still contribute \$1,042.86 to your provider each year in order to receive the maximum tax credits from the Government

### Investment

The Manager may vary Investment Managers, investment objectives, policy or strategy at any time. You will be advised of any variation 30 days prior to the date on which the variation takes effect.

### Transfer

You can transfer from kiwi**START**<sup>®</sup> Select to another KiwiSaver scheme by contracting directly with the provider of that scheme.



On transferring to another KiwiSaver scheme, you will cease to be a member of kiwi**START**<sup>®</sup> Select and cease to be covered by your employer's Participation Agreement, if applicable, with kiwi**START**<sup>®</sup> Select. You should ensure that you understand the implications of this before transferring (including the implications on any unvested employer contributions).

### Additional information

If you are an employee of a Participating Employer and you cease to be employed by that employer, you will not automatically cease to be a member of kiwi**START**® Select but you will cease to be covered by the terms of your employer's Participation Agreement. This will mean that, unless otherwise specified in the Employer Supplement to the Investment Statement, the following will apply:

- No further contributions will be made in respect of you by the Participating Employer.
- Any reduction in fees applicable to employees of that Participating Employer will cease and normal fees will apply.
- Any restrictions contained in the Participation Agreement in relation to the investment portfolios that are available to you will cease to apply and you may request a new Investment Statement describing the full range of applicable funds.

### Legislation

Legislation including the KiwiSaver Act may change from time to time. Such changes may affect kiwi**START**® Select.

### How do I cash in my investment?

The main circumstances in which benefits will be payable under kiwi**START®** Select are described previously under "What returns will I get?".

### Withdrawals

Withdrawals are paid on the end payment date, death, significant financial hardship, for the purpose of purchasing a first home, in the event of serious illness or permanent emigration.

Access to the value of your kiwi**START®** Select Accounts is also permitted where required under legislation. Note that ceasing to be employed by your employer does not permit you to make an early withdrawal.

The Trustee is authorised to realise investments to the extent necessary to make payment of any tax and may, if obliged by law, deduct from any withdrawal or Member KiwiSaver Account, any tax assessed or payable by or in respect of you.

The Trustee may deduct any fees, costs, expenses or other liabilities payable in respect of you from your kiwi**START**<sup>®</sup> Select Accounts.

### Assignment

You are not entitled to sell, assign, mortgage, charge or pass to any other person your interest in the Scheme in any way.

### Winding Up

kiwi**START®** Select shall be wound up if:

- Craigs Investment Partners Limited as Sponsor notifies the Trustee that kiwiSTART<sup>®</sup> Select is to be wound up; or
- kiwiSTART<sup>®</sup> Select ceases to have any beneficiaries and Craigs Investment Partners Limited as the Sponsor resolves that it be wound up; or
- By order of the Financial Markets Authority.

If the Scheme is wound up, payments of your interest in the Scheme that is left after costs, debts and any withdrawals due will be transferred to another KiwiSaver scheme of your choice. If you fail to make a choice your interest will be transferred to the IRD to be allocated to a Default Provider of a KiwiSaver scheme.

### Transfers

You may apply to join another KiwiSaver scheme in which case the Trustee will transfer your benefits upon receipt of written acceptance of terms from the transferee scheme Trustees. You cannot partially transfer your investment from the Scheme to another KiwiSaver scheme as you can only belong to one KiwiSaver scheme at a time.

On transferring, you will cease to be a member of the Scheme and you will cease to be covered by your employer's Participation Agreement (if any) with kiwi**START®** Select. You should ensure that you understand the implications of this before transferring (including the implications on any unvested employer contributions).

Your interests in kiwi**START®** Select may be transferred to another KiwiSaver scheme if required by the KiwiSaver Act.

### Forfeiture

Subject to the KiwiSaver Act, where the Trustee has reason to believe you are likely to or have committed an act of bankruptcy, you will, to the extent permitted by law, forfeit all your benefits under the Trust Deed.

The Trustee shall hold and may apply these benefits for your benefit or the benefit of your dependants in such manner as it thinks fit.

### **Termination of Membership**

You will cease to be a member of the Scheme if:

- At any time, the value of your kiwiSTART<sup>®</sup> Select Accounts is nil or negative; or
- You have received payment of the total value of your **START®** Select Accounts in the Scheme; or
- You have made a withdrawal following permanent emigration; or
- You transfer to another KiwiSaver scheme.



### Who do I contact with inquiries about my investment?

Inquiries about your membership in kiwi**START®** Select can be made to the Manager at:

kiwi**START®** c/- Craigs Investment Partners Limited Freepost 366 PO Box 13155 158 Cameron Road Tauranga 3141

Telephone: (07) 577 6049 Freephone: 0800 878 278 E-mail: kiwistart@craigsip.com

### Is there anyone to whom I can complain if I have problems with the investment?

Complaints about your membership in kiwi**START®** Select can be made to the Manager at:

### kiwi**START**®

c/- Craigs Investment Partners Limited Freepost 366 PO Box 13155 158 Cameron Road Tauranga 3141

Telephone: (07) 577 6049 Freephone: 0800 878 278 E-mail: kiwistart@craigsip.com You may also direct the complaint to the Trustee:

Relationship Manager Corporate Trusts The New Zealand Guardian Trust Company Limited PO Box 1934 Vero Centre, Level 7 48 Shortland Street Auckland 1140

Telephone: (09) 377 7300

There is no ombudsman to whom complaints in respect of the securities offered in this Investment Statement can be made.

The Manager and the Trustee are each required to be members of an approved dispute resolution scheme under the Financial Service Providers (Registration and Dispute Resolution) Act 2008. The Manager's and Trustee's dispute resolution scheme provider is Financial Services Complaints Limited. Further details can be found by searching the Financial Service Providers Register at www.fspr.govt.nz.

Financial Services Complaints Limited can be contacted at: PO Box 5967 Lambton Quay Level 13 45 Johnston Street Wellington 6145

Telephone: 0800 347 257

### What other information can I obtain about this investment?

# Trust Deed, prospectus and financial statements

Other information about kiwi**START**® Select and the securities offered in this Investment Statement, is contained or referred to in the Trust Deed, registered Prospectus and financial statements for kiwi**START**® Select.

A copy of the Trust Deed, registered Prospectus and the most recent financial statements of the Scheme and the Annual Report of kiwiSTART® Select are available on request from the Manager during normal business hours. free of charge. These documents, along with any material contracts set out in the registered Prospectus, with the exception of the Annual Report, are filed on a public register at the Companies Office of the Ministry of Economic Development and are available for public inspection. They can also be inspected online on the Companies Office website at www.companies.govt.nz, under "Search other registers". The Prospectus for the Defined Portfolios Unit Trusts may also be inspected online on the Companies Office website at www.companies.govt.nz - under "Search other Registers" - against the file number 197 6717.

Where documents are not available on the Companies Office website, a request for the documents can be made (a fee will be payable) by calling the Ministry of Economic Development Business Service Centre on 0508 266 726.

### **Annual information**

The Manager will send to each member on an annual basis:

- The Annual Report of the Scheme; together with;
- The Trustee's certificate; and audit report;
- A personalised statement setting out the amount of each type of contribution received by the scheme for the year, and the value of your kiwiSTART<sup>®</sup> Select Accounts.

In addition, members will receive a position statement every six months.

### **On Request Information**

Upon contacting the Manager in writing or by telephone the following documents can be requested free of charge:

- The Prospectus for kiwi**START**® Select;
- A copy of the most recent financial statements for kiwiSTART<sup>®</sup> Select;
- The most recent annual report of kiwiSTART<sup>®</sup> Select;
- A copy of the most recent Investment Statement for kiwiSTART<sup>®</sup> Select;
- A copy of the Scheme Trust Deed.

If you are an employee of a Participating Employer, a copy of your employer's Participation Agreement and all amendments are available to you, free of charge, on request to your employer.

No offer of interests in kiwi**START**<sup>®</sup> Select made on the basis of a Participation Agreement may be made unless the relevant Participation Agreement has been signed by the relevant Participating Employer and registered by or filed with, the Registrar of Financial Service Providers (and is available for public inspection).

### **Terms of Membership**

By becoming a member of kiwi**START**<sup>®</sup> Select, in accordance with the KiwiSaver Act, you agree to be bound by the provisions of the Trust Deed of kiwi**START**<sup>®</sup> Select.

By becoming a member of kiwi**START**<sup>®</sup> Select, you authorise the Manager and the Trustee to:

- Use your tax file number for the purpose of, and to the extent necessary for, identifying you for the administration of kiwiSTART<sup>®</sup> Select but for no other purpose;
- Use information received in relation to you to promote other products of Craigs Investment Partners Limited or related companies of Craigs Investment Partners Limited to you; and

• Disclose information received in relation to you to third parties to the extent reasonably necessary to administer your investment or to promote other products of Craigs Investment Partners Limited or related companies of Craigs Investment Partners Limited to you.

You also acknowledge that where you have invested through a financial adviser, this information will be made available to that financial adviser and, in some instances, any other financial adviser or office support staff associated with the advisory practice. Your financial adviser may also have electronic access to the investment information.

Access to information received in relation to you is subject to strict security arrangements to maintain the appropriate levels of confidentiality. You have the right to access and correct this information by contacting the Manager or the Trustee.

### **Investment Options brochure**

The kiwi**START**<sup>®</sup> Select Investment Options brochure introduces the key features of the Scheme and details the range of Investment Options available. You should refer to this document when completing the following application forms. The kiwi**START**<sup>®</sup> Select Investment Options brochure can be obtained from:

- Any Craigs Investment Partners branch
- Your Investment Adviser
- The **START**<sup>®</sup> team on **0800 878 278**
- Our website: www.craigsip.com.





### How to join or transfer to kiwiSTART® Select

If you are a new KiwiSaver Member, or currently a KiwiSaver Member with another Provider, simply follow the easy steps below to join kiwi**START®** Select.

### 1. Read this Investment Statement

Ensure you have read this Investment Statement and Employer Supplement (if applicable) for detailed information on the Scheme. You should also read the kiwi**START®** Select Investment Options brochure which highlights the key facts of the Scheme and the Investment Options available.

### 2. Complete the kiwiSTART® Select Portfolio Selection Guide

- This guide will help to identify the Investment Option/s that may suit your risk profile.
- Additional information on the Defined Portfolios Unit Trust (including an Investment Statement) can be found on our website. Simply search using the keywords "Funds Management".
- If you would like to create a Selfselected Portfolio and select your own securities you should contact your Craigs Investment Partners Adviser for guidance. If you do not currently have a Craigs Investment Partners Adviser, contact your nearest Craigs Investment Partners branch on 0800 272 442.

# 3. Complete the kiwiSTART<sup>®</sup> Select Application Form

- All Applicants should complete sections A, B, C, F & G;
- Employees must also complete section D; and
- Non-employed or self-employed applicants must also complete section E.

In addition:

- Employees should complete a KS2 form and return this to their employer. KS2 forms can be downloaded from www.ird.govt.nz.
- For lump sum payments include a cheque made payable to 'NZGT Trustee for Craigs Investment Partners kiwiSTART<sup>®</sup> Select Scheme' and crossed non-transferable.

Your application should include:

- Completed Application Form;
- Identity verification documentation;
- Completed Direct Debit Form (if applicable); and
- A cheque for lump sum contributions (if applicable).

### 4. Return your completed application to your nearest Craigs Investment Partners branch or mail freepost to:

kiwi**START®** Craigs Investment Partners Limited Freepost 366 PO Box 13155 Tauranga 3141

If you need further information please contact your Craigs Investment Partners Adviser or call us toll free on 0800 878 278.

You can also email us at kiwistart@craigsip.com.

#### **Disclosure Statement**

In accordance with the Financial Advisers Act 2008 (the 'Act') and the Code of Professional Conduct for Authorised Financial Advisers, this Investment Statement is a class service and anyone receiving this Investment Statement will not receive a personalised service involving personalised advice as defined by the Act.

This means that in providing the kiwi**START**<sup>®</sup> Select Investment Statement we will not consider whether kiwi**START**<sup>®</sup> Select is suitable to your personal circumstances, and will not take into account your financial position, financial needs, financial goals or risk tolerance.

You should therefore consider your personal circumstances in determining whether kiwiSTART® Select is suitable to you.

The Craigs Investment Partners kiwiSTART® Select Scheme (kiwiSTART® Select) is issued by The New Zealand Guardian Trust Company Limited and managed by Craigs Investment Partners Superannuation Management Limited. Craigs Investment Partners Limited and each of its directors are promoters of kiwiSTART® Select. None of The New Zealand Guardian Trust Company Limited, Craigs Investment Partners Superannuation Management Limited, Craigs Investment Partners Limited (or any director of those entities) or any other person, guarantees the performance or returns of kiwiSTART® Select, or the return of capital. Investments made in kiwiSTART® Select are subject to investment and other risks (including those set out in this Investment Statement and the prospectus) and are not guaranteed by the issuer, the manager or any other person.

### How to identify which Portfolio may suit your risk profile

### To complete the following questionnaire:

Tick the response that is most appropriate, then add the highlighted numbers that correspond to each of your ticked responses – only one number/response per question.

1. W	hat a	age bracket are you in:	2. W	hat i	s your investment time fram	e:
1		Over 55 years	1		Less than 5 years	
4		45 to 55 years	4		Between 5 & 7 years	
7		35 to 45 years	7		Between 8 & 10 years	
10		Under 35 years	10		Greater than 10 years	
		nent funds may rise and fall in va s towards fluctuations in value:	alue.	Whic	ch statement best describes	your
1		I wish to preserve my capital and a of my investment.	am ur	willir	ng to accept any decline in the	value
3		I can accept only marginal fluctuat	ions i	n the	value of my investments.	
5		I understand that pursuing higher returns may mean accepting fluctuations in the value of my investments.				
7		I can accept a reasonable degree of fluctuations in the value of my investments.				
10	My aim is to achieve long-term growth. I can accept a higher degree of fluctuations in the value of my investments.					
4. Cł	1005	e the statement that best describ	es yo	our fe	eelings towards investments	
1		l prefer an investment portfolio wir capital growth potential.	th virt	ually	no risk, recognising there may	' be no
3		I prefer an investment portfolio of lower to medium-risk funds that offers conservative growth potential.				
5		l prefer an investment portfolio of medium-risk funds that offers balanced growth potential over a medium term.				
7		l prefer an investment portfolio of medium to higher-risk funds with higher potential returns over a longer term.				
10		l prefer higher-risk investments tha longer term.	at offe	er the	highest potential returns over	the

#### Your Total Score

### Your Portfolio Selection (from your score)

### If you scored:

- Less than 15 consider the Fixed Interest Fund or the Conservative Fund
- Between 16 and 29 consider the Balanced Fund
- More than 30 consider the Balanced SRI Fund, the Growth Fund, the New Zealand Equity Fund or the Australian Equity Fund
- More than 30 and you wish to tailor your investment, consider a Self-selected Portfolio

**Please bear in mind that this is only a guide.** If you have completed this guide, and would like to discuss your findings and investment opportunities, contact your Craigs Investment Partners Adviser or call the **START**<sup>®</sup> team on 0800 878 278.



Add the highlighted numbers that correspond to each of your ticked responses for questions 1 to 4.



## **Application Form**

### • kiwiSTART® Select

This completed Application Form should be returned to your nearest Craigs Investment Partners branch or to:

### kivvi**START**®

Craigs Investment Partners Limited Freepost 366 PO Box 13155 Tauranga 3141

Tel. 0800 878 278

### Full Name

This includes your First Name, Middle Name(s), Last Name – please do not use initials or abbreviations.

### **Details of the Minor**

To be completed only if this account is to be opened on the behalf of a minor.

### Primary Postal Address

This is the address that we will use for all correspondence regarding your kiwi**START**<sup>®</sup> Select account.

#### PIR

A PIR is a rate at which an income from a PIE will be taxed and is based on your taxable income. If you need more information on your PIR, visit www.craigsip.com.

CLIENT ACCOUNT No.

INVESTMENT ADVISER

If you are completing this Application Form in conjunction with a Craigs Investment Partners Client Agreement, please tick this box.

### A Account for Individual or on Behalf of a Minor (individual under 18 years)

If you are a parent or guardian applying on behalf of a minor, please complete Section A1. Details of the minor will need to be completed in Section A2.

### A1 Primary Applicant

		Male	Female				
		Mr	Mrs	Miss	Ms	Dr	
		Full Name					
		Date of Birth		<u> </u>	You are not e	eligible to join KiwiSaver if you are	age 65 or over.
		l am eligible to	DAY MONTH	YEAR	a Now Zoalar	nd Citizen, or entitled	to live in
		New Zealand i	ndefinitely, and a			New Zealand for the	
		of the KiwiSav	er Act 2006 not eligible for K	iwiSavor			
			not eligible for K	IVIJavel)			
			<b>or (Individual u</b> 8 must sign secti		ars)		
	IVIIIIC	Mr		Miss	Ms	Dr	
		Full Name			1110		
		Date of Birth					
			DAY MONTH	YEAR			
		New Zealand 1	ax resident	Other (pleas	se specify)		
A3	Con	tact Details fo	or the Account				
		Name of Prima	ary Contact				
		Primary Posta	Address				
						Postcode	
	_			pelow and ti		your preferred met	hod of contact:
		Telephone: Ho			Mobile		
		Telephone: Wo	ork		Facsimile		
		E-mail					
			or the Account				
	Pleas	IRD Number	O number belon	gs to the acc	count noider.	1	
					.II	<b>l</b>	
	You a	are applying as a		I as an all	Calf Engelser	d linda a 10	
		Employee	Non-emp	loyea	Self Employe	d Under 18	
		Prescribed Inv	estor Rate (PIR):	10.5%	17.5%	28%	
		Resident With	holding Tax (RW <sup>-</sup>	T) Election R	ate:		
		10.5%	17.5%	0%	33%		
			se provide a copy	of the RW	Fexemption ce	ertificate.	
		Other (please	specify)				



### Provider Scheme Number

Please provide your scheme provider number if available.

#### Contributions

Your contributions will not be invested until you have provided the Manager with an investment direction (see page 8 of the Investment Statement for more information).

### Self-selected Portfolio

Include your individual Securities if relevant under 'Self-selected Portfolio'.

### **B** Transfers from Other KiwiSaver Schemes

Are you transferring from another KiwiSaver scheme?

	Yes No (go to section C)
lf ye	s, please provide the following information:
	Name of scheme provider
	Provider scheme number (if known)
	Your member scheme number

### **C** Portfolio Selection

Please select the portfolio you would like your kiwi**START®** Select contributions to be invested in. For help with this step, please refer to the kiwi**START®** Select Investment Options brochure.

### SELF-SELECTED PORTFOLIO

Please contact your Investment Adviser to discuss a Self-selected Portfolio. If you do not currently have an Investment Adviser, contact Craigs Investment Partners on 0800 878 278 to make an appointment at your local branch. If you have already discussed a Self-selected Portfolio with your Investment Adviser, please indicate the individual securities you would like to contribute to below.

DEFINED PORTFOLIO	PERCENTAGE OF CONTRIBUTIONS (%)
Fixed Interest Fund	%
Conservative Fund*	%
Balanced Fund	%
Balanced SRI Fund	%
Growth Fund	%
Equity Fund	%
New Zealand Equity Fund	%
Australian Equity Fund	%

### SELF-SELECTED PORTFOLIO - Please list securities below

		%
		%
		%
		%
		%
		%
TOTAL	=100	%

\* Where you are automatically enrolled but you have not made an Investment direction, your contributions will be held in the Conservative Fund.

### **D** Employee Contributions

To be completed by all employees (including employees under 18). As an employee your contributions will be deducted from your pay and forwarded onto us via the IRD.

	Name of Employer
	Employer IRD Number (if known)
	Employer Phone
	Employer Postal Address
Please	e indicate your contribution rate:
	2% of your wages/salary 📃 4% of your wages/salary** 📃 8% of your wages/salary**
** We	recommend you discuss any contribution over 2% with your Investment Adviser.

Note: If you want to contribute over and above your employee contributions please complete section E.

For full details on the contribution rate please refer to page 7 of this Investment Statement.

#### **Regular Contributions**

Please note that the minimum regular contribution is \$100 per month.

#### **Investment Date**

This date indicates which day of the month your funds will be invested. Please select only one date. If the investment date falls on a weekend or public holiday, the next business day will apply.

### Lump Sum Contributions

Please note that the minimum lump sum contribution is \$1000.

### E Non-employed and Self-employed Contributions

### To be completed by All Non-employed and Self-employed Applicants

Employees wishing to contribute over and above their employee contributions should complete this section.



\* Please note the final date for processing of contributions to qualify for member tax credits (MTC) entitlement is 25 June.

### **Source of Funds**

#### Regular contribution funds are to be sourced from:

- Nominated bank account
  - Please complete the Direct Debit Form on page 29
  - Craigs Investment Partners Cash Management Account
- Please complete the Cash Management Account Authority to Deduct section below

#### Lump Sum contribution funds are to be sourced from:

- Cheque attached payable to NZGT Trustee for Craigs Investment Partners kiwi**START®** Select Scheme and crossed non-transferable
- Craigs Investment Partners Cash Management Account Please complete the Cash Management Account Authority to Deduct section below

### Craigs Investment Partners Cash Management Account Authority to Deduct

If contributions are to be sourced from a Craigs Investment Partners Cash Management Account the owner of the account must complete this Authority to Deduct section.

### To CIP Cash Management Nominees Limited,

I/we hereby authorise you, until further notice, to debit my/our account for the KiwiSaver contributions as detailed above:

Craigs Investment Partners Cash Management Account Name:

Craigs Investment Partners Cash Management Account Number:

KiwiSaver contributions on behalf of:

kiwi**START®** Select Account Name:

kiwiSTART<sup>®</sup> Select Account Number:

Authorised Signature(s):

Name

Signature

Name

Signature

Date | | | | | | | | | | | | | | | | Day MONTH YEAR

### kiwi**START**® Select Account Number. If unknown, Craigs Investment Partners to

complete.

Please ensure that for accounts with more than one signatory, that all authorised signatures are obtained.

CLIENT ACCOUNT No

INVESTMENT ADVISER

Date | | | | | | | | | | | | | | | | DAY MONTH YEAR



### **Identity Verification**

Client identity verification documents held by Craigs Investment Partners must always be current, hence you may be asked to update your identity verification documents from time to time.

Craigs Investment Partners may request to sight the original of any identity verification document that has been copied and used by you for identity verification purposes.

### Photo ID

Provided must be of a quality to enable the Authorised Person's identity to be verified.

### **Certified Copy**

A certified copy is one which has been stamped and endorsed by a Justice of the Peace, a Lawyer or a Court official. The name, title and signature of the certifier are to be shown legibly on the copy.

### Identity of a Minor

Must be verified by providing photo ID (including proof of age), or if not available, by providing a certified copy of the minor's birth certificate.

### **F** Identity Verification

### Acceptable Forms of Identification

The following forms of identification are required for your kiwi**START**<sup>®</sup> Select Account. The Financial Transactions Reporting Act 1996 imposes an obligation on Craigs Investment Partners Limited, as a financial institution, to verify the identity of any person wishing to open an Craigs Investment Partners Account.

A certified copy of one of the following must be provided:	Attao
--	-------

Ce	runed copy of one of the following must	. De	provided.	Allach here	
	Current and valid Passport		Current and valid Drivers Licer	ice	V
	For Minor (if photo ID is not available)				
	Copy of Birth Certificate				
erti	none of the above are available: fied copies of two forms of Approved Identi ded):	fica	tion (please tick the two forms	you have	
	Current and valid New Zealand Police issue photo firearms licence		Credit card with the cardholde embedded	er's photo	
	New Zealand Police photo identity card		Current and valid national iden	ntity card	

Current and valid student identity card

Attach here

### Bank Account details

card

0 Ce

pr

For identity verification purposes, proof of bank account in the same name as the Account with Craigs Investment Partners is to be provided to us.

### Please attach one of the following:

New Zealand Defence photo identity

- A bank encoded deposit slip with pre-printed (not handwritten) details of your bank account name and number; or
- A copy of a cheque for your bank account; or
- A copy of a bank account statement for your bank account; or
  - A verification letter or other document of confirmation provided by your bank;
  - A printed version of your bank account details from your online banking OR
- If you do not hold a bank account in the same name as the Client Account named in Section A, then a second suitable form of ID for the client must be provided.

### **G** Applicant Signature

# I request that Craigs Investment Partners open a kiwiSTART<sup>®</sup> Select Account in the name of the applicant.

### I confirm that:

- 1. I have received and read the Disclosure Statements for my Craigs Investment Partners Adviser.
- 2. I have received a copy of the latest Craigs Investment Partners kiwi**START**® Select Investment Statement and Employer Supplement (where applicable) (together referred to as "the Investment Statement") and that I am aware that I am entitled to a copy of the registered prospectus; and
- 3. I have read and understood the information contained in the Investment Statement to my satisfaction; and
- 4. I have retained a copy of the Investment Statement; and
- 5. I/we acknowledge that if I/we do not instruct Craigs Investment Partners and/or its Investment Advisers to determine suitability that the advice provided will then be class advice and I/we are aware of the limitations of class advice.
- 6. I am eligible to enter this agreement as I am a New Zealand Citizen and am living or normally live in New Zealand for the purposes of the KiwiSaver Act 2006; and
- 7. I agree to be bound by the terms of the Trust Deed governing the Scheme including, if applicable, the terms of my employers Participation Agreement relating to the Scheme; and
- 8. I understand that I am permitted to have only one active KiwiSaver Account and in the event that there is another account open Craigs Investment Partners will arrange transfer of my funds; and
- 9. The information supplied on this form is correct; and
- 10. My contributions are to be invested as indicated in the Application Form.

### I acknowledge that:

Craigs Investment Partners Investment Management Limited may review the Defined Portfolios (as detailed in our current kiwi**START**<sup>®</sup> Select Investment Options brochure) from time to time.

Name								
Capacity								
Signature	Date							
		DAY	N	IONTH	`	/EAR		
Name								
Capacity								
Signature	-	I						
		DAY	N	IONTH	`	/EAR		

### Capacity

Please enter the 'Capacity' in which you are signing this application form i.e. Self; Attorney for the Client; Parent or Guardian for a Minor.

Both the parent/guardian and the minor **must** sign for KiwiSaver Accounts opened on behalf of a minor aged 16 to 18.

#### Attorney for an Applicant

If you are signing this application form as attorney for an applicant, please contact Craigs Investment Partners before you sign it. We will send you the appropriate Certificate of Non-revocation of Power of Attorney that must be signed by you when you sign the application form.

CLIENT ACCOUNT No.

INVESTMENT ADVISER



## **Direct Debit Form**

This completed Direct Debit Form (if applicable) should be returned to your nearest Craigs Investment Partners branch or to:

#### kiwi**START**®

Craigs Investment Partners Limited Freepost 366 PO Box 13155 Tauranga 3141

Tel. 0800 878 278

Where the Bank Account being debited is in a name, other than the name of the Craigs Investment Partners Account, please provide details from the Bank of those persons authorised to give instructions on the Bank Account. Details should include Account Name, Account Number and name and signatures of Authorised persons.

Your investment date should match your contribution investment date in section E.

### kiwi**START®** Select

Account Number. If unknown, Craigs Investment Partners to complete.

CLIENT ACCOUNT No.

INVESTMENT ADVISER

Please read conditions overleaf.

This form is to be completed if you have selected to make contributions direct to your kiwi**START**<sup>®</sup> Select Account from a nominated account in section E.

### Authority to Accept Direct Debits

### (Not to operate as an assignment or agreement)

Name of Account (to be debited)	
Account Details	
BANK BRANCH ACCOUNT NUMBER SUFFIX	
Authorisation Code 0 6 1 9 1 0 1 Date	
DAY MONTH YEAR	

### To The Bank Manager,

Bank Name			
Bank Branch			

I/We authorise you until further notice in writing to debit my/our account with all amounts which Craigs Investment Partners, the registered Initiator of the above Authorisation Code, may initiate by Direct Debit.

I/We acknowledge and accept that the Bank accepts this Authority only upon the conditions listed on the rear of this form.

### **Investment Date for Direct Debit**

Please indicate the day of the month you would like this Direct Debit to be deducted from your account. If this day falls on a non business day, the Direct Debit will take effect on the next business day.

Investment date 📃 5th	10th	15th	20th	25th
kiwi <b>START®</b> Select Account	Name:			
kiwi <b>START®</b> Select Account	Number:			

Before signing this direct debit form please ensure you have read the conditions overleaf.

### Authorised Signature(s):

Name							
Signature				1		I	
		DAY	MONTH		YEAR		
Name							
Signature	Date					I	
		DAY	MONTH		YEAR		

### FOR BANK USE ONLY

Date Received	APPROVED BANK STAMP
Recorded By	1859
Checked By	10 2006



#### CONDITIONS OF THIS AUTHORITY TO ACCEPT DIRECT DEBITS

### 1. The Initiator:

- (a) Has agreed to send notice of the net amount of each Direct Debit no later than the day the Direct Debit is initiated. This notice will be provided either:
  - (i) in writing; or
  - (ii) by electronic mail where the Customer has provided prior written consent to the Initiator.
  - The notice will include the following message:
  - The amount of \$..... was direct debited to your bank account on ...... (initiating date)
- (b) May, upon the relationship, which gave rise to this Authority being terminated, give notice to the Bank that no further Direct Debits are to be initiated under the Authority. Upon receipt of such notice the Bank may terminate this Authority as to future payments by notice in writing to me/us.
- (c) May, upon receiving an "authority transfer form" (dated after the day of this authority) signed by me/us and addressed to a bank to which I/we have transferred my/our bank account, initiate Direct Debits in reliance of that transfer form and this Authority for the account identified in the authority transfer form.

### 2. The Customer may:

- (a) At any time, terminate this Authority as to future payments by giving written notice of the termination to the Bank and to the Initiator.
- (b) Stop payment of any Direct Debit to be initiated under this Authority by the Initiator by giving written notice to the Bank prior to the Direct Debit being paid by the Bank.
- (c) Where a variation to the amount agreed between the Initiator and the Customer from time to time to be direct debited has been made without notice being given in terms of clause 1(a) above, request the Bank to reverse or alter any such Direct Debit initiated by the Initiator by debiting the amount of the reversal or alteration of a Direct Debit back to the Initiator through the Initiator's Bank. PROVIDED such request is made not more than 120 days from the date when the Direct Debit was debited to my/our account.

### 3. The Customer acknowledges that:

- (a) This Authority will remain in full force and effect in respect of all Direct Debits passed to my/ our account in good faith notwithstanding my/our death, bankruptcy, or other revocation of this Authority until actual notice of such event is received by the Bank.
- (b) In any event this Authority is subject to any arrangement now or hereafter existing between me/us and the Bank in relation to my/our account.
- (c) Any dispute as to the correctness or validity of an amount debited to my/our account shall not be the concern of the Bank except in so far as the Direct Debit has not been paid in accordance with this Authority. Any other dispute lies between me/us and the Initiator.
- (d) Where the Bank has used reasonable care and skill in acting in accordance with this Authority, the Bank accepts no responsibility or liability in respect of:
  - (i) the accuracy of information about Direct Debits on Bank statements
  - (ii) any variations between notices given by the Initiator and the amounts of Direct Debits.
- (e) The Bank is not responsible for, or under any liability in respect of the Initiator's failure to give written notice correctly nor for the non-receipt or late receipt of notice by me/us for any reason whatsoever. In any such situation the dispute lies between me/us and the Initiator.

### 4. The Bank may:

- (a) In its absolute discretion conclusively determine the order of priority of payment by it of any monies pursuant to this or any other Authority, cheque or draft properly executed by me/us and given to or drawn on the Bank.
- (b) At any time terminate this Authority as to future payments by notice in writing to me/us.
- (c) Charge its current fees for this service in force from time to time.
- (d) Upon receipt of an "authority to transfer form" signed by me/us from a bank to which my/our account has been transferred, transfer to that bank this Authority to Accept Direct Debit.





### **BRANCH DIRECTORY**

### HEAD OFFICE

TAURANGA Craigs Investment Partners House 158 Cameron Road PO Box 13 155, Tauranga 3141

### KERIKERI

Hobson House 14 Hobson Avenue PO Box 841, Kerikeri 0245 Tel: (09) 407 7926, Fax: (09) 407 7429 Email: kerikeri@craigsip.com

#### WHANGAREI

1 Robert Street PO Box 573, Whangarei 0140 Tel: (09) 438 1988, Fax: (09) 438 5167 Email: whangarei@craigsip.com

### NORTH SHORE

Level 3, Takapuna Finance Centre 159 Hurstmere Road PO Box 33 352, Takapuna 0740 Tel: (09) 486 6567, Fax: (09) 486 6607 Email: northshore@craigsip.com

### AUCKLAND

Level 32, Vero Centre 48 Shortland Street PO Box 1196, Auckland 1140 Tel: (09) 919 7400, Fax: (09) 303 2520 Email: auckland@craigsip.com

#### HAMILTON

Cnr Rostrevor & Victoria Streets PO Box 1282, Hamilton 3240 Tel: (07) 838 1818, Fax: (07) 838 0828 Email: hamilton@craigsip.com

#### TAURANGA

Craigs Investment Partners House 158 Cameron Road PO Box 13 155, Tauranga 3141 Tel: (07) 577 6049, Fax: (07) 578 8416 Email: tauranga@craigsip.com

### ROTORUA

Level 3, 1109 Fenton Street PO Box 1148, Rotorua 3040 Tel: (07) 348 1860, Fax: (07) 348 1863 Email: rotorua@craigsip.com

#### GISBORNE

75 Childers Road PO Box 153, Gisborne 4040 Tel: (06) 868 1155, Fax: (06) 868 1154 Email: gisborne@craigsip.com

### NEW PLYMOUTH

54 Currie Street PO Box 8011, New Plymouth 4342 Tel: (06) 759 0015, Fax: (06) 759 0016 Email: newplymouth@craigsip.com

### WANGANUI

41 Victoria Avenue PO Box 63, Wanganui 4540 Tel: (06) 349 0030, Fax: (06) 348 5523 Email: wanganui@craigsip.com

### PALMERSTON NORTH

#### First Floor

Cnr Broadway Avenue & Vivian Street PO Box 1543, Palmerston North 4440 Tel: (06) 953 3460 Fax: (06) 953 0640 Email: palmerstonnorth@craigsip.com

#### WELLINGTON

Level 11, Craigs Investment Partners House 36 Customhouse Quay PO Box 10 556, Wellington 6143 Tel: (04) 917 4330, Fax: (04) 917 4350 Email: wellington@craigsip.com

### BLENHEIM

52 Scott Street PO Box 678, Blenheim 7240 Tel: (03) 577 7410, Fax: (03) 577 7440 Email: blenheim@craigsip.com

### CHRISTCHURCH

12 Moorhouse Avenue Addington PO Box 90, Christchurch 8140 Tel: (03) 379 3433, Fax: (03) 379 5687 Email: christchurch@craigsip.com

### DUNEDIN

1st Floor, Craigs Investment Partners House 330 Moray Place PO Box 5545, Dunedin 9058 Tel: (03) 477 5900, Fax: (03) 477 6743 Email: dunedin@craigsip.com

### GORE

120 Main Street PO Box 317, Gore 9740 Tel: (03) 208 9310, Fax: (03) 208 4161 Email: gore@craigsip.com

#### INVERCARGILL

49 Kelvin Street PO Box 1246, Invercargill 9840 Tel: (03) 214 9939, Fax: (03) 214 9933 Email: invercargill@craigsip.com

FREEPHONE: 0800 272 442

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